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MEMORANDUM FOR:

Deputy Director for Administration

Deputy Director for Intelligence Deputy Director for Operations

Deputy Director for Science and Technology

Executive Secretary

SUBJECT:

Review of 1976 Obligations

Atypically, FY 1976 unobligated funds remain available for obligation through the Transition Quarter. While the process of validating prior year obligations is normally completed by 30 September each year, in accordance with Headquarters Handbook it would STATINTL be to everyone's advantage if all possible unobligated funds were available this year before the end of the Transition Quarter. Accordingly, it is requested that a review of your 1976 current obligations be undertaken and the Director of Finance be notified immediately of any adjustments or deobligations which can be made.

Asst. Comptroller, Resources

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